

**Curriculum Enhancement Grants
IUPUI Center for Teaching and Learning**

I. Purpose

The purpose of the Curriculum Enhancement Grant (CEG) is to provide faculty with support, time, and resources to implement projects designed to improve student learning and success at IUPUI and IUPU Columbus. In addition, it is expected that the grants will increase faculty competitiveness for external educational or curricular improvement grants and increase the number of faculty involved in pursuing the scholarship of teaching and learning.

Example projects include but are not restricted to those that would:

- Enhance the effectiveness of courses through the use of technology.
- Enhance the effectiveness of courses through adapting pedagogies of engagement (e.g., just-in-time teaching, problem-based learning, peer-led team learning, peer tutoring).
- Incorporate experiential learning.
- Develop innovative curricular materials or laboratory experiences.
- Develop hybrid or fully online courses or sequence of hybrid or fully online courses.
- Develop a new course or sequence of courses.

II. Eligibility

- Open to all IUPUI and IUPU Columbus full-time faculty (tenured, tenure track, and non-tenure track).
- Associate (part-time/adjunct) faculty may be included on proposals but may not serve as the principal investigator.

III. Funding Levels

- Individual faculty members can apply for up to \$5,000.
- Faculty teams can apply for up to \$15,000 per proposal depending on scope (i.e. faculty team working on multi-course sequence). No single department or program shall qualify for more than \$15,000 in a funding cycle.
- The amount requested must be matched in full by the department. Cash or release time is the preferred form of in-kind match but other forms of in-kind support will be reviewed on a case-by-case basis.
- Half the funding from CTL will be made available at the start of the project. The other half will be provided when the project is completed and final report is submitted and approved by the CTL.

IV. Deadline for Submission

- The deadline for submission is 5:00 pm EST, Friday, January 15, 2010. Late submissions will be returned **without** review.

V. Application Process

- Provide a letter of support from the department or program chair describing how the project fits into an overall curricular plan; suitability of faculty member or team to implement the project; description of how change will be sustained; and verification of the amount and nature of departmental funding match.
- Submit the proposal and letter of support as one file by email to thectl@iupui.edu. The email subject and the proposal document title should be "CEG_Proposal_Submitter's Last Name(s)." For example, "CEG_Proposal_Smith_Jones."

VI. Support for Awardees

- Support available from the Center for Teaching and Learning (CTL)
 - instructional technology consultation
 - instructional design consultation
 - information resources consultation
 - evaluation and/or assessment consultation
- Media Design and Production services (UITS)
 - limited production support will be available through Media Design and Production Services (UITS)
- Library Support
 - assistance and support from the subject librarian in your discipline
 - consultation with the education librarian for educational resources

VII. Awardees' Obligations

- Complete and submit final project report in a timely manner agreed upon with the CTL but no later than June 15, 2011.
- Agree to work with a facilitator from the CTL who will serve as a consultant and will monitor the progress of the project so it is completed within the timeline proposed.
- Make an oral or poster presentation in a symposium sponsored by the CTL for the CEG grant recipients.
- Attend programming offered by CTL - only required for those awardees proposing to develop online or hybrid courses.

VIII. Proposal Features

The proposal is limited to five pages maximum (not including the budget), using 10 to 12 pt font size and must contain the following elements.

- Abstract (200-250 words) to be posted on the CTL website if the project is funded.
- Project description including
 - Description of course, including enrollment figures
 - Problem statement

- Project goals
- Proposed intervention
- Predicted learning outcomes
- Number of students impacted
- Expected impact on enrollment (if applicable)
- IUPUI Principles of Undergraduate Learning (PULs) to be addressed (if applicable)
- Review of appropriate literature (where applicable)
- Evaluation/assessment plan
 - Address how the overall project effectiveness will be measured
 - Strategy for monitoring the effectiveness of the project as it evolves (formative evaluation/assessment)
 - Evidence that will be used to measure impact on student learning and/or success, e.g., measures of student performance, enrollment change, course DFW rates, program graduation rates (for multi-course series)
- Dissemination plan
 - How the findings and products will be disseminated within IUPUI and/or IUPU Columbus and if appropriate to the larger academic community.
- Project timeline
- Budget
 - May include the following:
 - Faculty stipend
 - Release time
 - Training
 - Books
 - Software
 - Equipment
 - Travel
 - Conference registration
 - Production services
 - Graduate/undergraduate support
 - Budget justification
 - Must address how both the departmental match and CEG funds will be spent.

IX. Priority Criteria

Priority will be given to proposals with:

- Potential for significant impact on student learning and success at IUPUI/IUPU Columbus
- The prospect of addressing a recognized need or opportunity in the department or at IUPUI/IUPU Columbus
- Student input and perspective from students impacted by the course

- Innovative production and use of new materials, processes, and ideas; or implementation of tested methods new to IUPUI/IUPU Columbus
- Enhancements, not merely continuations, of existing programs
- Teams
 - interdisciplinary
 - departmental
- Multi-course sequences (i.e. Eng 101, 102, 103)

X. *Review Process*

- Proposals will be reviewed by a panel consisting of faculty and CTL staff.
- Applicants will be notified of award decisions by February 28, 2010.