

Center for Service and Learning
2009 Themed Learning Community Institute on Service Learning
REQUEST FOR PROPOSALS
Application Deadline: Wednesday, July 1st, 2009

The Center for Service and Learning (CSL) is committed to increasing the number of students engaged in civic engagement activities at IUPUI, and particularly service learning courses. At present, the CSL's goals for service learning include:

- Increasing the number of students enrolled in curricular service and "S" courses in the RISE to the IUPUI Challenge Initiative;
- Increasing the ability of students to develop and articulate civic learning outcomes beginning with first year students and culminating with successful graduates;
- Supporting faculty in their teaching and research to advance students' abilities to articulate and integrate the relationship between their course content and their civic and professional growth in addressing complex challenges of 21st century life.

The CSL and the Themed Learning Community (TLC) Program share a common interest in utilizing integrative and experiential learning as key tools to engage first-year students, deepen their learning and foster their personal, civic and professional development. As such, TLC instructional teams are ideal collaborators to develop best practices for first-year students in relation to service learning course design and articulating civic learning outcomes. To this end, the CSL has devoted funds in the 2009-10 academic year to support the work of TLC instructional teams to develop curricular service modules, service learning courses and to use tools to assess civic learning growth (refer Program Goals below). To achieve these goals, the Center for Service and Learning will sponsor a Themed Learning Community Institute on Service Learning beginning in late summer 2009.

ELIGIBILITY, APPLICATIONS AND DEADLINES

The TLC Institute on Service Learning is **open to all members of instructional teams who will teach in a Themed Learning Community during AY 2009-10. While individual faculty and advisors may apply, we encourage teams of 2-3 members** to apply together to encourage both the growth of individual instructors as well as to enhance the integration of the TLC theme and benefits of service learning across linked courses.

To apply please complete the attached application and email it to Mary F. Price, Service Learning Specialist, in the Center for Service and Learning (price6@iupui.edu).

- The **application deadline** for this year's program is: **Wednesday, July 1st, 2009.**
- **Notifications** of acceptance will be emailed to participants during the **week of July 6th, 2009.**

Applications will also be posted at the CSL website: <http://csl.iupui.edu/index.asp>

MEETING DATES

Institute participants are asked to participate in series of **four workshops**—three of which will be distributed over three half-days during July 2009 (refer dates below). The fourth 3 hour workshop will occur at the end of the fall semester. Sessions will not fall on consecutive days to allow participants to work on their course designs and submit Institute assignments.

In addition to these four meetings, two optional one hour brown bags meetings will be scheduled during the fall semester to enable participants to share their experiences with colleagues and work through any ongoing challenges they confront during the semester. The dates for the fall meetings will be announced at a later date.

Meeting Dates:

Workshop 1: Monday, July 13th, 1 – 4 p.m.

Workshop 2: Friday, July 17th, 1 – 4 p.m.

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Workshop 3:	Friday, July 24 th , 2 - 5 p.m.
Fall Brownbags (2):	(OPTIONAL), date/time TBD
Workshop 4:	End of Fall Semester, date/time TBD

FUNDING AND SUPPORT

In recognition of their contributions to the development of best practices for first year students engaged in curricular service, Institute participants are eligible to receive **professional development awards** based on their completion of program requirements. Professional development funds will be awarded as follows:

Attendance and Completion of Assignments	Total Program Award Per Participant
One Institute meeting	\$150.00
Two Institute meetings	\$300.00
Three Institute meetings	\$450.00
End of fall semester meeting	+\$150.00 to the amounts listed above
Attendance at optional brown bags	No additional professional development funds awarded.

NOTES:

- Maximum award for completion of all sessions is \$600.00 per participant.
- Professional development funds may be used for conference travel/fees, books, professional association fees and similar fees associated with a participant's work.
- The CSL will release funds to participants on a per item basis (up to the total award for the individual).
- Additional guidelines will be provided to participants once admitted to the program.
- **Funds must be spent by May 31, 2010.**

In addition, Institute participants are also eligible to apply for a **Service Learning Assistant Scholarship** to contribute to their service learning course implementation for the fall semester 2009. Service Learning Assistants are student scholars that engage directly with faculty, community partners and students to implement curricular service modules, facilitate reflection activities, coordinate service hours with community agents, etc. Information on the Service Learning Assistant Program is available at: <http://csl.iupui.edu/osl/sla.asp>.

SUMMER INSTITUTE GOALS

As a result of participating in this Institute, instructional teams/instructors will:

- **Develop a working knowledge of basic strategies for using structured reflection to deepen students mastery of course content and growth in civic learning outcomes;** this will include:
 - Exposure to different tools to guide reflection;
 - Crafting strong reflection prompts;
 - Drafting civic learning outcomes for TLC use;
 - Developing an understanding of how civic learning outcomes map to other essential learning outcomes such as the PULS ;
 - Evaluating and Developing Rubrics.
- **Outline a plan for integrating service into the selected TLC theme that will include:**
 - Developing/refining TLC course syllabi with integrated civic learning outcomes;
 - Developing/Refining at least one assignment and associated evaluation rubric that links student service to course or TLC theme learning outcomes;

- Relate service learning activities with other TLC activities (PDP, PULs, Common Theme);
- Identify opportunities to integrate service learning into individual courses and/or across multiple courses in the TLC.

MEETING FORMAT AND PRODUCTS

Each of the workshops will be focused on a specific topic of interest to TLC instructional teams developing curricular service modules in their courses. Particular attention will be given to addressing the expressed needs of participating teams as well as providing guidance on course design issues drawn from [RISE criteria](#) including: integration of knowledge, reflection, and assessment. Each session will include specific assignments to be completed that will result in the production of a TLC Course binder for each TLC team member that will include revised syllabi, pre-, in- and post- reflective assignments, rubrics, community partner assessment and other course related documentation. The final binders, including an electronic copy for archiving in the CSL will be due no later than **Friday, January 15th, 2010.**

QUESTIONS?

If you have additional questions or want to learn more about this program, please don't hesitate to contact Mary Price at price6@iupui.edu or 278-2539.